Soccer Without Borders
Middle School Assistant Coach
Job Description

Overview of Organization
Soccer Without Borders is a non-profit organization that uses soccer as a vehicle for positive change, providing under-served youth with a toolkit to overcome obstacles to growth, inclusion, and personal success. As an affiliate of Soccer Without Borders, contractors must commit to abide by all policies for the safeguarding of children, confidentiality & privacy, and representation of Soccer Without Borders in the public arena.

Work Description
Coaching:
As a Middle School Assistant Coach, the contractor is responsible for the successful implementation of practices and games throughout the Fall season, conducting home visits and providing light case management to participants throughout the school year, and supporting team builders and other enrichment activities.

Coaches practice responsibilities include, but are not limited to:
- Assist in planning and implementing practices
- Managing players and teams during Middle School League games
- Take attendance at every practice and game
- Collect and store all equipment at the end of each practice

SWB staff will schedule team building trips and activities throughout the season. The Middle School Assistant Coach is required to participate in these trips. Trips include, but are not limited to: professional soccer games, team building field trips, and other team building activities.

Home Visits and Family Case Management:
- In coordination with the SWB Program Manager, Program Coordinator, and Family Mentor Associate the Middle School Assistant Coach will conduct home visits with SWB students to determine needs related to family goals
- Assist youth to navigate complex systems and access community-based services and supports, including behavioral health system referrals, public benefits, health care, etc.
- Work alongside Program Director, Managers, and Coordinators to update and maintain a resource guide for families and participants
The Assistant Coach participates actively in program implementation. Specifically, the Assistant Coach has primary responsibilities in the following areas:

- Implement comprehensive, holistic, and youth-centered programming with participants throughout the year, including after-school and summer programming
- Integrate English language development, academic support, and teambuilding into programming, differentiated to best serve each participant
- Ensure fidelity to the SWB program model via the FAMILY Framework and other tools, both for yourself and other coaches
- Support transportation and logistics for all games and field trips in partnership with supervisor
- Model a restorative approach to behavior management at your site
- Lead family and youth engagement among Dundalk participants, including but not limited to house visits and referrals to the Family Mentor Program
- Event Planning & Participation (including fundraising events such as Small Goals Big Change)
- Student & Family Engagement (including house visits and mentor matches when necessary)

**Time Commitment and Rate of Pay**
This is a full-time, hourly position. This position will not exceed 15 hours a week.
Rate of pay is $18-$20/hour.

**Reporting Hours**
The Middle School Assistant Coach will report hours directly to their immediate supervisor on a weekly basis. Hours will be submitted each Monday, for the prior week's work schedule. A brief description of daily activities should be provided along with the coordinating time spent. Descriptions of home visits and individual time spent with participants and their families, not including practices and games, should include the names of the individuals.

**Intellectual Property & Work Product**
Any work produced throughout the duration of this agreement for the purpose of internal use or external distribution by SWB is the legal property of SWB and will remain with the organization upon the termination of this contract.

**Signature**
I, the Undersigned, accept the scope of work agreement as outlined here and agree to all the above stated conditions.