



SOCCER WITHOUT BORDERS OAKLAND

Oakland United Program Coordinator

Soccer Without Borders is seeking a dynamic self-starter to join our team as an Academic Support Coordinator in Oakland, California. We are excited to connect with the right person and can be flexible in shaping the position to your skills and interests.

About Us

Soccer Without Borders (SWB) uses soccer as a vehicle for positive change, providing under-served youth in the U.S. and abroad with a toolkit to overcome obstacles to growth, inclusion, and personal success. Founded in 2006, SWB is a leading non-profit in the sport-for-development sector, recognized by the FIFA Diversity Award, the Lipman Family Prize from the Wharton School of Business, the Robert Wood Johnson Foundation Sports Award, and two Beyond Sport Collective Impact Awards. With a focus on social inclusion of newcomer youth and girls, our holistic programs provide participants with a platform for positive engagement, an avenue for personal growth, and a toolkit for a brighter future.

We envision a more inclusive world through soccer, where all youth have the opportunity to reach their inherent potential. Newcomer youth arrive in California from all over the world, many fleeing some of the world's most protracted conflicts. SWB Oakland has been serving the newcomer community in Alameda County since 2007, currently operating school-based programming sites across Alameda County. Together our programming serves over 800 youth from elementary to high school, with a culture of welcoming and belonging that supports newcomers to build a new home.

About You

SWB Oakland is seeking an outgoing, motivated, and organized individual to join our team as the Program Coordinator at our site at Fremont High School. As a member of the leadership team, the Program Coordinator should be energetic, dynamic, engaging, and creative as a leader. While this role will have the support of an assistant and volunteers, the coordinator should be a self-starter, entrepreneurial individual able to take the initiative and be a problem solver. Experience working with youth, coaching soccer, and the ability to plan/adapt practice sessions according to age and ability will make a strong applicant. Additionally, the Program Coordinator should be dedicated to creating an inclusive atmosphere for all participants, communicating and implementing team rules and positive culture, and showing an active interest in getting to know all program youth and their families. Lastly, the Program Coordinator should show a commitment to SWB values, SWB Oakland program priorities, and a belief in the transformative power of soccer.



About this Position

This position will be responsible for planning and leading the implementation of after-school programming at Fremont High School. The Program Coordinator will be the head coach of the Oakland United High School Girls team. Programming will include English-integrated soccer practice, community-building activities, and homework help. The continued success of this program will depend heavily on the relationships developed between the coordinator, students, school partners, and families. Additionally, the Program Coordinator will support the organization through administrative and program support roles as described below. We are looking for the best fit for this program and aim to maximize the strengths of the person in this position.

Skills and Qualifications

- Required Skills and Qualification
- Bachelor's degree or equivalent skills
- Ability to communicate positively and efficiently with many audiences
- Excellent written communication skills, especially over email
- Excellent organizational skills and ability to prioritize tasks
- Ability to work independently and take initiative
- Excellent problem-solving skills and ability to address challenges with creative solutions
- Comfort coordinating large groups of people, both youth and adult
- Strong attention to detail and ability to meet deadlines
- Commitment to the potential of all young people and the power of sport to create social change.
- Experience with a team sport and/or sports-based youth development organization

Preferred Skills and Qualifications

- Proficiency in Spanish
- Driver's License

Compensation Philosophy

Soccer Without Borders values all contributions to the mission and prioritizes compensation equity. We invest our resources in mission delivery first and foremost, and view resource development and stewardship as a full team effort. We approach staff wellness and benefits holistically, investing in staff development, training, professional growth opportunities, travel opportunities, wellness days, team-building, and empathetic work environments in addition to base compensation and benefits. This whole-person approach has led to an average annual retention rate of over 90% for full-time staff.

The salary range of the SWB Academic Support Coordinator is \$40,000-\$45,000, depending on experience. Benefits include a tax-free health care reimbursement, 401k plan, 15 paid holidays, paid sick and vacation leave, paid family and medical leave, and paid sabbatical leave after 5 years.



Surrounding Supports, Schedule, & Reporting Structure

SWB staff follow a Tuesday-Saturday work schedule. Oftentimes events and training will occur on weekends and evenings, and transportation support is occasionally required. This position reports directly to the on-site Program Manager. As a full-time member of the SWB team, the Program Coordinator will be invited to participate in organization-wide employee resource groups and working groups depending on their interests.

Interested?

Please send a meaningful email introduction including how you heard about this position along with a resume to SWB Oakland Program Manager Ye-Htet Soe at Ye-Htet@soccerwithoutborders.org. To help us with our process, please put "SWB Program Coordinator" in the title. Soccer Without Borders believes that diverse perspectives and experiences make our team stronger and are actively strengthening our inclusive and anti-racist staffing practices. Unfortunately, SWB is not able to provide visa sponsorship at this time.