



**SOCCER WITHOUT BORDERS OAKLAND**  
**Academic Support Coordinator** *(Temporary, Grant-Funded Position)*

Soccer Without Borders is seeking a dynamic self-starter to join our team as an Academic Support Coordinator in Oakland, California. We are excited to immediately connect with the right person for this unique opportunity to deepen our educational support for refugee, asylum-seeking, and immigrant youth at Oakland International High School.

**About Us**

Soccer Without Borders (SWB) uses soccer as a vehicle for positive change, providing under-served youth in the U.S. and abroad with a toolkit to overcome obstacles to growth, inclusion, and personal success. Founded in 2006, SWB is a leading non-profit in the sport-for-development sector, recognized by the FIFA Diversity Award, the Lipman Family Prize from the Wharton School of Business, the Robert Wood Johnson Foundation Sports Award, and two Beyond Sport Collective Impact Awards. With a focus on social inclusion of newcomer youth and girls, our holistic programs provide participants with a platform for positive engagement, an avenue for personal growth, and a toolkit for a brighter future.

We envision a more inclusive world through soccer, where all youth have the opportunity to reach their inherent potential. Newcomer youth arrive in California from all over the world, many fleeing some of the world's most protracted conflicts. SWB Oakland has been serving the newcomer community in Alameda County since 2007, currently operating school-based programming sites across Alameda County. Together our programming serves over 800 youth from elementary to high school, with a culture of welcoming and belonging that supports newcomers to build a new home.

**About You**

The Academic Support Coordinator will join SWB's team at Oakland International High School. Working in tandem with Soccer Without Borders coaches, OIHS Wellness Center staff, and classroom teachers, the Academic Support Coordinator will work to bolster OIHS students' participation and attendance at school and in after-school programming. As a member of both the SWB and OIHS Wellness Center teams, the Academic Support Coordinator should be energetic, dynamic, engaging and creative as a leader. While this role will have the support of SWB and OIHS supervisors, the coordinator should be a self-starter, entrepreneurial individual able to take the initiative and be a problem solver.

The Academic Support Coordinator is a new role at Soccer Without Borders and OIHS, and the right candidate will be excited to play a crucial part in shaping the role to make it most effective for our participants. Experience working with youth, working within a school setting, and in teaching and/or in academic support and interventions and ability to connect with a diverse student body will make a strong candidate. Additionally, the Academic Support Coordinator should be dedicated to creating an inclusive atmosphere for all participants, communicating and implementing team and school rules and positive culture, and showing an active interest in getting to know all program youth and their families. Lastly, the Academic Support Coordinator should show a commitment to SWB values, SWB Oakland program priorities, and a belief in the transformative power of soccer.



### **About this Position**

The Academic Support Coordinator position is a temporary, full-time, grant-funded position based at our Oakland, CA office that will end December of 2023. Extension of the role will be funding-dependent. This position will be responsible for planning and implementing strategies to increase SWB participant and OIHS student attendance and participation at school. In partnership with both the OIHS Wellness Team and SWB coaching staff, the Academic Support Coordinator will think creatively about how to encourage and incentivize school participation, and how to provide interventions for students who are disengaged or in need of extra support.

### **Skills and Qualifications**

- Spanish language proficiency desired
- Bachelor's degree or equivalent skills
- Ability to communicate positively and efficiently with many audiences
- Excellent written communication skills, especially over email
- Excellent organizational skills and ability to prioritize tasks
- Ability to work independently and take initiative
- Excellent problem-solving skills and ability to address challenges with creative solutions
- Comfort coordinating large groups of people, both youth and adult
- Strong attention to detail and ability to meet deadlines
- Commitment to the potential of all young people, and the power of sport to create social change.
- Experience working with youth, in a school setting, and/or in academic support
- Demonstrated Understanding of Socio-Emotional Learning practices

### **Compensation Philosophy**

Soccer Without Borders values all contributions to the mission and prioritizes compensation equity. We invest our resources in mission delivery first and foremost, and view resource development and stewardship as a full team effort. We approach staff wellness and benefits holistically, investing in staff development, training, professional growth opportunities, travel opportunities, wellness days, team-building, and empathetic work environments in addition to base compensation and benefits. This whole-person approach has led to an average annual retention rate of over 90% for full-time staff.

The salary range of the SWB Academic Support Coordinator is \$45,000-\$48,000, depending on experience. Benefits include a tax-free health care reimbursement, 401k plan, 15 paid holidays, paid sick and vacation leave, paid family and medical leave, and paid sabbatical leave after 5 years.



### **Surrounding Supports, Schedule, & Reporting Structure**

SWB staff follow a Tuesday-Saturday work schedule, working at the OIHS campus Tuesday to Friday and supporting SWB weekend programming and OIHS Wellness Center special events on Saturdays. Oftentimes events and training will occur on weekends and evenings, and transportation support is occasionally required. This position reports directly to the on-site Program Manager, working closely with the OIHS Wellness Team and SWB Program Coordinators at OIHS. The SWB staff at OIHS works alongside Program staff serving across OUSD, led by the SWB Oakland Director. As a full-time member of the SWB team, the Academic Coordinator will be invited to participate in organization-wide employee resource groups and working groups depending on their interests.

### **Interested?**

Please send a meaningful email introduction including how you heard about this position along with a resume to SWB Oakland Program Manager Ye-Htet Soe at [Ye-Htet@soccerwithoutborders.org](mailto:Ye-Htet@soccerwithoutborders.org). To help us with our process, please put "SWB Academic Support Coordinator" in the title. Soccer Without Borders believes that diverse perspectives and experiences make our team stronger and are actively strengthening our inclusive and anti-racist staffing practices. Unfortunately, SWB is not able to provide visa sponsorship at this time.